

Engineering Peer Academic Coaches Volunteer Position Description 2012-2013

Position Overview

The Engineering Peer Academic Coaches will play an integral role in the Imagine More programming which supports the academic transition for first-year students. Emphasis on peer to peer learning strategies, academic success, and health and wellness are key priorities of the Imagine More Program. Through coaching drop-in hours (to be held in the Kaiser Atrium) coaches will guide and support students in their overall transition to Engineering and UBC.

Volunteer Functions & Responsibilities

The Engineering Peer Academic Coach role will focus on providing one-on-one support to fellow UBC students. Peer academic coaching connects students with experienced student coaches to examine and identify personal strengths and challenges in the student's academic career. As a Peer Academic Coach, you will:

- Provide peer academic coaching to students in the Kaiser Atrium.
 - Provide leadership & guidance and follow up with students after each coaching session.
 - Share your knowledge, wisdom and leadership with students.
- Translate academic and learning resources to tangible and applicable tools for use in coaching sessions.
- Attend learning skills workshops and professional development training as part of ongoing training.
- Support ongoing programming and events as a part of the Imagine More Program (ie Study Parties)
- Attend and participate in a biweekly Peer Academic Coaches team meeting.
- Sign up for approximately one coaching session per week (Monday's 4-6pm, Thursday's 12:30-2 or 4-6pm)

Training

- Peer Academic Coaches training: Weekly in September, beginning on September 11, 2012 (first meeting from 5:00-6:30)
- Attend Peer Programs training: Saturday, September 15th (all day)

Meeting schedule: 2012/2013

- Peer Academic Coaches meeting: 1st and 3rd Tuesday of every month, 5-6:30pm

Please note that these training sessions and meeting times are mandatory and if you are a successful applicant, you will be expected to keep your schedule clear of classes or other commitments during this time.

Position Term/Commitment

Each contract will be from September 10, 2012 to April 30, 2013. Time commitment will be approximately 4-5 hours per week during the academic year. Some evening and weekend work may be required throughout the position.

Supervision

Peer Academic Coaches will report directly to the Student Development Coordinator, Engineering

Qualifications

- A minimum of one academic year in Engineering at UBC.
- A strong academic background (preferred average of 70%).



Engineering

- A strong ability to succeed at learning, and a demonstrated commitment to the learning, personal growth, and development of others.
- Excellent communication skills, demonstrated leadership and interpersonal skills.
- Demonstrated ability to take initiative and work independently.

Benefits

Engineering Peer Academic Coaches will have opportunities for continued professional development and training throughout the term. Peer Academic Coaches are encouraged to suggest areas in which they would like additional training and seek opportunities that broaden and develop various areas of expertise. This position offers students the arena to develop a number of skills, and opportunities for personal and professional growth including:

- academic coaching and academic success skills.
- communication and listening skills.
- work alongside other volunteers who are also interested in contributing to the community.
- gain job-related skills such as enhanced professional communication and facilitation.
- develop intercultural and social awareness.
- meet new friends and have a great time!